**TEAM 5 WEEKLY REPORT**

|  |  |
| --- | --- |
| **Report Date** | 04 August 2023 |
| **Report Period** | 31st of July – 04th of August 2023 |
| **Project and Client** | Zola Mahlaza, zola.mahlaza@myuct.ac.za |
| **Team Members** | Dean Kopping, KPPDEA001 |
| Cassandra Tshabalala, TSHCAS005 |
| Modjadji Francis, FRNMOD001 |

**Task Activities during the report period**

|  |  |  |
| --- | --- | --- |
| **Activity** | **Activity Description** | **Link to Project Goals** |
| Project Roles | Substantiating on the duties under each project role and assigning roles to each team member | One of the core goals of the project is to foster a productive team dynamic and assigning roles and defining responsibilities makes this a possibility. Additionally, defined roles make ensure contribution from each of the group members. |
| Project purpose and roles | Defining the overall project scope and identifying SMART project goals | Project Scope and goals were defined. This offers a project direction. |
| Project Risks | Identifying and discussing expected project risks | The team can plan for these possible risks to avoid compromising the project schedule. |

**Breakdown of team contribution**

|  |  |
| --- | --- |
| **Team Member** | **Contribution** |
| **Dean Kopping** |  |
| **Cassandra Tshabalala** |  |
| **Modjadji Francis** |  |

**Use Case Implementation (Not applicable for this stage)**

|  |  |
| --- | --- |
| **Use Case/Task Implemented** | **Level of Functionality** |
|  |  |
|  |  |
|  |  |

**Planned Activities for the next report period**

|  |  |  |
| --- | --- | --- |
| **Activity** | **Activity Description** | **Link to Project Goals** |
| Create use case narratives |  |  |
| Develop analysis model |  |  |
| Develop object interaction from use cases |  |  |
| Complete the project plan |  |  |
| Prepare the weekly progress report |  |  |
| Decide on what kind of prototype is to be implemented |  |  |
| Create a test plan |  |  |
| Start prototype design and implementation |  |  |

**Problems**

|  |  |  |
| --- | --- | --- |
| **Problem Identified** | **State of Problem** | **Actions taken to resolve the problem** |
|  |  |  |
|  |  |  |
|  |  |  |

**Revised Schedule and Goals**